

# Global Aviation Gender Summit

Cape Town, South Africa | 8 to 10 August 2018

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**Global Aviation Gender Summit**  
**Hosted by the South African Civil Aviation Authority**  
**(SACAA)**

**Co-organized by ICAO**

**In collaboration with UNESCO**

**Cape Town, South Africa from 8 to 10 August**

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## INFORMATION BULLETIN

### 1. Place and Date

The first ever Global Aviation Gender Summit will be held in Cape Town, South Africa from 8 to 10 August 2018.

### 2. Venue

The event will be held at Cape Town International Convention Centre (CTICC) located in Convention Square, 1 Lower Long Street, Cape Town 8001. The venue can be picked up easily on Google Map.

### 3. Opening Session

The Opening Session will take place on Wednesday, 8 August 2018 at 0900 hours at CTICC.

### 4. Registration

The on-site registration will open on 7 August 2018 from 15:00 to 19:00 and continue on 8 and 9

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August from 07:00 till 08:45. This will take place at outside Hall 9 and 10.

## 5. Languages

The country has 11 official languages. English is the preferred language for corporate business, including at most conference centres and also with tourists.

The meeting will be conducted in English with interpretation in all ICAO official languages (Arabic, Chinese, French, Spanish, and Russian).

## 6. Documentation

This is a paperless event. The Programme as well as other documents about the Summit are available at <https://www.icao.int/Meetings/AviationGenderSummit/Pages/default.aspx>

## 7. Hours of Business

The official working hours in South Africa are 08:00 am to 16:30 pm from Mondays to Fridays and 09:00 am to 12:30 pm on Saturdays. Saturday afternoons and Sundays are treated as non-corporate time and the banks are closed.

## 8. Passport and visa requirements

Participants are requested to apply for visas well in advance from South Africa High Commissions or Embassies, which will be issued upon the presentation of documentation showing that the applicants are designated representatives to a particular ICAO related meeting to be held in the Cape Town area. No visas will be issued upon arrival. Please visit our Home Affairs website for more information

<http://www.dha.gov.za/index.php/immigration-services/apply-for-a-south-african-visa>

Some countries are exempt from requiring Visas. See <http://www.southafrica.info/travel/>

## 9. Vaccination requirements

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Participants must ensure they take out travel insurance (including health) from their home country for the duration of their stay in Cape Town.

Vaccination - Presentation of yellow fever certificate at the point of entry is required for the following African countries – Angola, Benin, Burkina Faso, Burundi, Comoros, Central African Republic, Chad, Congo – DRC, Ivory Coast, Ethiopia, Gabon, Ghana, Gambia, Guinea Bissau, Guinea Equatorial, Kenya, Liberia, Mali, Mauritania, Mozambique, Niger, Nigeria, Somalia, Congo, Rwanda, São Tomé e Príncipe, Senegal, Sierra Leone, Tanzania, Togo, Uganda.

For some African countries Malaria vaccination requirements are also to be confirmed.

## 10. Currency/ Banks

Exchange is easily available in the banks, at the airport and exchange agencies. Credit cards are accepted in most establishments. Most shops and hotels accept Visa Cards.

The official currency is the South African Rand (ZAR).

The current exchange parity rate as of May 2018 is:  
0,079 US Dollar (subject to change on a daily basis)

Updated exchange rates are easily obtainable online as well. Exchange is easily available in the banks and exchange agencies.

## 11. Weather/ Temperature

In the month of August:

- Average daily maximum temperature: 18 degrees C (64 degrees F)
- Average daily minimum temperature: 8 degrees C (45 degrees F)
- Average monthly rainfall: 77mm (3 inches)
- Average days and nights: sunrise starts at about 07h00, and sunset begins at about 18h00.
- Look out for the strong winds that come and go – umbrellas will not be much good, but that warm hooded jacket we advised you to pack will certainly come in handy.

## 12. Transportation

Peak hour traffic from Cape Town International Airport to Cape Town city area is to be taken

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into consideration when planning transportation.

Metered Taxis/ Uber and or Taxify are available from the airport to the hotels and the fare is normally between R100 - R500. However, it is advisable to agree on the fare before getting into the vehicle. Enquiries may be made at the airport information desks/counters upon arrival.

## 13. Collaborating Airlines



SOUTH AFRICAN AIRWAYS

A STAR ALLIANCE MEMBER 

**Platinum Collaborating Airline: South African Airlines (SAA)** is committed to provide delegates attending the **Global Aviation Gender Summit 2018** a discount offering ranging from 5 – 18% per point of sale, off its lowest published airfares on the services of SAA subject to the relevant class availability for international and regional market related airfares. This excludes all SAA code share flights as well as the domestic routes serviced by either Mango or South African Airlink. These air fares will only be applicable for travel 14 days prior and/or after the official event dates. South African Airways looks forward to welcoming all **Global Aviation Gender Summit 2018** delegates on board our flights and to offer our warm South African hospitality!

**You can take advantage of this offer in one of two ways:**

1. Log on to the below link book your reservation and secure your SAA ticket. Simply enter the conference, **Promo Code: GAGS2018** to receive the discounted conference fares.

<http://www.flysaa.com/za/en/skinsHome.action?SKN=100225>

**Note:** To see your discounted rate be sure to include the promo code in your search requirements. Prices will not show the discount until your flight is chosen and you click "continue". The price will then update your SAA discount.

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2. Reserve your flights directly with South African Airways. Simply call your local SAA Offices, City Town Office or contact a dedicated help-line on **2711 510-8475** (office hours: 07am – 19H00 on week days and 10H30 – 19H00 on weekends) or e-mail your request to **globalmice@flysaa.com**.  
**Note:** Refer to the **Global Aviation Gender Summit 2018** authorisation code of: **180007** to ensure the discounted event fares.

## Please note the following:

1. Fare discounts will be determined by the origin of travel, flight schedule, and whether travelling Business or Economy class.
2. To benefit from these discounted rates, please use the reference number: **180007**.
3. Bookings can also be made through SAA Offices, City Town Offices, and Call Centre to access the discounted airfares.
4. Travel must take place between: 25 July – 24 August **2018**.

## How to redeem your voyager miles:

If you want to become part of the **Global Aviation Gender Summit 2018** in Cape Town, South Africa and you are a Voyager member, why not make use of your Voyager Miles to book your ticket now? To make a booking using your Voyager Miles please logon onto event. <https://www.flysaa.com/za/en/voyagerLogin.secured> using your membership number and PIN to make your way to the event.



**Collaborating Airline:** Ethiopian Airlines is also a collaborating airline for this event. Please find below special hyperlink for online sales. Participants can purchase tickets with 12% discount from all **ET own offices** with Promo Code: **GAG18**

<https://www.ethiopianairlines.com/AA/EN/event?key=Global-Aviation-Gender-Summit>

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## 14. Hotels in Cape Town

Participants are requested to make their own hotel and shuttle/transport reservations. A list of recommended hotels/lodges around the Cape Town International Convention Centre area is below.

Rooms have been blocked for the Summit participants at a special rate as per below:

Hotel	Distance to venue	Negotiated Rates (BB)	website	Booking ID/Link
The West Inn  (Fully booked)	190 meters (walk)  onsite	Deluxe/Standard R1 300  Executive Suite  R3 300	<a href="http://www.starwoodhotels.com/westin/property/overview/index.html?propertyID=1445">http://www.starwoodhotels.com/westin/property/overview/index.html?propertyID=1445</a>	
Southern Sun	250m (walk)	Standard Rooms R1 380	<a href="https://www.tsogosun.com/the-cullinan?chebs=gl-hotel_southern-sun-the-cullinan&amp;utm_source=google&amp;utm_medium=businesslisting&amp;utm_campaign=hotel_southern-sun-the-cullinan">https://www.tsogosun.com/the-cullinan?chebs=gl-hotel_southern-sun-the-cullinan&amp;utm_source=google&amp;utm_medium=businesslisting&amp;utm_campaign=hotel_southern-sun-the-cullinan</a>	<a href="https://bookings.tsogosun.com/tb3/index.cfm?bf=TsogoSun&amp;iata=CAA2018@ION=CAA2018&amp;ARRIVALDATE=2018-08-03">https://bookings.tsogosun.com/tb3/index.cfm?bf=TsogoSun&amp;iata=CAA2018@ION=CAA2018&amp;ARRIVALDATE=2018-08-03</a>
The Cullinan	600m (drive)			
Stay Easy	950m (walk)  1.2km (drive)	Standard Rooms R1 099	<a href="https://www.tsogosun.com/stayeasy-cape-town-city-bowl">https://www.tsogosun.com/stayeasy-cape-town-city-bowl</a>	
Sun Square	1km (walk)  1.6km (drive)	Standard Rooms R1 230	<a href="https://www.tsogosun.com/sunsquare-cape-town-gardens?chebs=gl-hotel_sunsquare-cape-towngardens&amp;utm_source=google&amp;utm_medium=businesslisting&amp;utm_campaign=hot">https://www.tsogosun.com/sunsquare-cape-town-gardens?chebs=gl-hotel_sunsquare-cape-towngardens&amp;utm_source=google&amp;utm_medium=businesslisting&amp;utm_campaign=hot</a>	

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			<a href="http://el_sunsquare-cape-town-gardens">el_sunsquare-cape-town-gardens</a>
Southern Cape Sun	900m (walk) 1.3km (drive)	Standard Rooms R1 230 Executive Suite R3 230	<a href="https://www.tsogosun.com/southern-sun-cape-sun?chebs=gl-hotel_southern-sun-cape-sun&amp;utm_source=google&amp;utm_medium=businesslisting&amp;utm_campaign=hotel_southern-sun-cape-sun">https://www.tsogosun.com/southern-sun-cape-sun?chebs=gl-hotel_southern-sun-cape-sun&amp;utm_source=google&amp;utm_medium=businesslisting&amp;utm_campaign=hotel_southern-sun-cape-sun</a>
Southern Sun Waterfront	450m (walk) 1km (drive)	Standard Room R1 380	<a href="https://www.tsogosun.com/southern-sun-waterfront-cape-town?chebs=gl-hotel_southern-sun-waterfrontcapetown&amp;utm_source=google&amp;utm_medium=businesslisting&amp;utm_campaign=hotel_southern-sun-waterfront-cape-town">https://www.tsogosun.com/southern-sun-waterfront-cape-town?chebs=gl-hotel_southern-sun-waterfrontcapetown&amp;utm_source=google&amp;utm_medium=businesslisting&amp;utm_campaign=hotel_southern-sun-waterfront-cape-town</a>

NB: All hotel rates are in Rands. Please make sure during the booking you mention you are attending the Summit in August and the discount granted must apply.

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JOIN US FOR AN EVENING DEDICATED TO  
**MAMA ALBERTINA SISULU**  
AND ALL THE PHENOMINAL WOMEN AROUND THE GLOBE

DATE: 9 AUGUST 2018  
TIME: 19:00 TO 23:00  
VENUE: THE CTICC BALLROOM EAST  
DRESS CODE: FORMAL BLACK WITH AFRICAN  
INSPIRED ACCESSORIES AND PRINT

### 15. Invitation to Gala

Open invitation to all the Summit Delegates.

The South African Civil Aviation Authority will host a Gala Dinner in commemoration of the centenary of one of the great daughters of the African soil Mama Albertina Sisulu, who dedicated her life to fight for the emancipation of women and the liberation of South Africa. Her life is an inspiration as we also celebrate Womens day in South Africa and remember the sacrifices women such as Albertina Sisulu made to build a democratic society which respects and celebrates the crucial role women plan in all walks of life.

Date: 9 August 2018

Time: 19:00 to 23:00

Venue: The CTICC Ballroom East

Dress Code: Black with a touch of Africa

Join us in for an evening full of inspiration and truly African hospitality.

\*We thank you for your interest and commitment towards gender equality and aviation.\*